

ORDER FOR SUPPLIES OR SERVICES (FINAL)

1. CONTRACT NO. N00178-14-D-7777		2. DELIVERY ORDER NO. FK03		3. EFFECTIVE DATE 2016 May 16		4. PURCH REQUEST NO. N4027316RC004AD		5. PRIORITY Unrated			
6. ISSUED BY NAVSUP FLC Norfolk, Code 200 1968 Gilbert Street Ste 600 Norfolk VA 23511-3392 Khos Rentsendorj/230.1 757-443-1439			CODE N00189		7. ADMINISTERED BY DCMA Manassas 14501 George Carter Way Chantilly VA 20151			CODE S2404A			
					SCD: B			8. DELIVERY FOB DESTINATION OTHER <i>(See Schedule if other)</i>			
9. CONTRACTOR ITA International LLC 111 Cybernetics Way Suite 112 Yorktown VA 23693-5642			CODE ITC80		FACILITY		10. DELIVER TO FOB POINT BY (Date) See Schedule		11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input checked="" type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED		
							12. DISCOUNT TERMS Net 30 Days WIDE AREA WORK FLOW				
							13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Section G				
14. SHIP TO See Section D			CODE		15. PAYMENT WILL BE MADE BY DFAS Columbus Center, South Entitlement Operations P.O. Box 182264 Columbus OH 43218-2264			CODE HQ0338		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of numbered contract.								
	PURCHASE		Reference your _____ furnish the following on terms specified herein. ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.								
ITA International LLC			JGreever Proposal Manager								
NAME OF CONTRACTOR			SIGNATURE			TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)		
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:											
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Schedule											
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ ACCEPTED *	21. UNIT	22. UNIT PRICE		23. AMOUNT		
	See Schedule										
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.					24. UNITED STATES OF AMERICA			25. TOTAL			
					BY: /s/Anthony Karanikas			05/12/2016		26. DIFFERENCES	
								CONTRACTING/ORDERING OFFICER			
27a. QUANTITY IN COLUMN 20 HAS BEEN											
INSPECTED	RECEIVED	ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:									
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE					c. DATE		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE					28. SHIP NO.		29. D.O. VOUCHER NO.		30. INITIALS		
					PARTIAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR		
					FINAL						
f. TELEPHONE		g. E-MAIL ADDRESS			31. PAYMENT COMPLETE		34. CHECK NUMBER				
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.											
a. DATE		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER			PARTIAL		35. BILL OF LADING NO.				
					FULL						
37. RECEIVED AT		38. RECEIVED BY (Print)		39. DATE RECEIVED		40. TOTAL CON-TAINERS		41. S/R ACCOUNT NUMBER		42. S/R VOUCHER NO.	

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 2 of 2	FINAL
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GENERAL INFORMATION

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
8001	U013	High Risk Training and Instructor Support Services for CRG-2 in accordance with the enclosed Performance Work Statement. (Base Year) (O&MN,N)	12.0	MO		
8101	U013	High Risk Training and Instructor Support Services for CRG-2 in accordance with the enclosed Performance Work Statement. (Option Year One) (O&MN,N) Option	12.0	MO		
8201	U013	High Risk Training and Instructor Support Services for CRG-2 in accordance with the enclosed Performance Work Statement. (Option Year Two) (O&MN,N) Option	12.0	MO		
8301	U013	High Risk Training and Instructor Support Services for CRG-2 in accordance with the enclosed Performance Work Statement. (Option Year Three) (O&MN,N) Option	12.0	MO		
8401	U013	High Risk Training and Instructor Support Services for CRG-2 in accordance with the enclosed Performance Work Statement. (Option Year Four) (O&MN,N) Option	12.0	MO		

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
9002	U013	Travel Reimbursement. (Base Year) - All travel costs incurred shall be in accordance with the Performance Work Statement and the Joint Travel Regulation (JTR). (O&MN,N)	1.0	LO	
9102	U013	Travel Reimbursement. (Option Year One) - All travel costs incurred shall be in accordance with the Performance Work Statement and the Joint Travel Regulation (JTR). (O&MN,N) Option	1.0	LO	
9202	U013	Travel Reimbursement. (Option Year Two) - All travel costs incurred shall be in accordance with the Performance Work Statement and the Joint Travel Regulation (JTR). (O&MN,N) Option	1.0	LO	
9302	U013	Travel Reimbursement. (Option Year Three) - All travel costs incurred shall be in accordance with the Performance Work Statement and the Joint Travel Regulation (JTR). (O&MN,N)	1.0	LO	

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 2 of 41	FINAL
----------------------------------	----------------------------	-----------------	-------

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
		Option			
9402	U013	Travel Reimbursement (Option Year Four) - All travel costs incurred shall be in accordance with the Performance Work Statement and the Joint Travel Regulation (JTR). (O&MN,N)	1.0	LO	██████████
		Option			

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 3 of 41	FINAL
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SECTION C DESCRIPTIONS AND SPECIFICATIONS

Performance Work Statement (PWS) High-Risk Training (HRT) and Instructor Support Services Coastal Riverine Group Two (CRG-2) Training Evaluation Unit (TEU)

1.0 BACKGROUND

The Coastal Riverine Force (CRF) represents a unique capability within the Navy and, as such, squadrons require specialized/advanced training at the individual and unit levels prior to deployment. Coastal Riverine Group TWO (CRG-2) units maintain a presence in U.S. Central Command, FOURTH Fleet, SIXTH Fleet, SEVENTH Fleet and CTF-80.

CRG-2 established a Training Evaluation Unit (TEU) to support Coastal Riverine Squadron (CRS) Unit Level Training (ULT) and advanced tactics training requirements for two Active Component (AC) and two Reserve Component (RC) squadrons. The TEU is the sole unit providing the requisite training to East-coast based CRSs prior to deployment. Due to the nature of the evolutions conducted, a majority of the training events are deemed High Risk Training (HRT), as defined by OPNAVINST 1500.75 and NECCINST 1500.13series.

TEU is manned with a mixture of military personnel with extensive expeditionary backgrounds and individuals who have no background Coastal Riverine operations. This creates a dynamic where there is a lack of continuity and consistency of effort over the long term. This lack of a consistent instructor/trainer base, especially as it relates to HRT, drives the need to augment the training force with contractor personnel to assist with basic to advanced training requirements.

CRG-2 TEU is located aboard Joint Expeditionary Base Little Creek Fort Story, Virginia Beach, VA. This is the administrative and curriculum headquarters for the unit and where the majority of classroom instruction and practical exercise training is conducted. The majority of TEU field exercises/training and weapons/convoy training is conducted typically at various military ranges in VA and NC and in the waters of the Chesapeake Bay and surrounding littorals. TEU personnel travel to required sites to execute training and, upon completion, return to TEU.

2.0 OBJECTIVE

The objective of the Performance Work Statement (PWS) is to acquire experienced personnel to assist with various aspects of CRG-2 TEU's HRT evolutions.

3.0 SCOPE OF WORK

3.1 The scope of this Performance Work Statement (PWS) encompasses contractor support to provide CRG-2 TEU a support team of Subject Matter Experts experienced in specialized Coastal Riverine Force skills and operations in order to primarily execute HRT in the course of training CRF companies, platoons, patrol boat crews, and other special purpose maritime security teams in Riverine and Coastal Maritime operations, High Value Unit (HVU) protection, combat shooting techniques, tactical vehicle and convoy operation, Riverine warfare, Expeditionary Designated Marksman (EDM), Ground Operations, Small Unit Tactics, Embarked Security Team (EST), Aircraft Security Teams (AST), Visit Board Search and Seizure (VBSS), and Joint Tactical Air Control (JTAC), and critical time-intensive administrative functions. The Contractor will travel to off-site training ranges, training facilities, conferences and meetings, and other places as required in support of CRG-2 and NECC training requirements.

Additionally the contractor shall assist with the analysis, design, and development of Coastal Maritime and Riverine related programs, policy, tasks and functions, training staff development, curriculum and course design, instruction, training analysis, and the coordination of logistical requirements. The contractor shall assist in the development of exercise scenarios as well as scripting and White Cell support for Command Post Exercises (CPX), Unit Level Training Readiness Assessments (ULTRA) and Final Evaluation Problems (FEP).

3.2 On average, the Contractor shall train one 460-man AC squadron every eight months and one 120-man RC

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 4 of 41	FINAL
----------------------------------	----------------------------	-----------------	-------

company every year; as well as support approximately eight (8) Mobile Training Teams (MTT) to support various RC squadron requirements, and support weapons training for 10 Embarked Security Combat Skills courses annually, as deemed necessary.

3.3 In order to ensure the smooth transition in Contractor performance and to prevent possible decreases in productivity, the Contractor is authorized to have Instructor personnel on board during the period after award to begin command orientation, screening and the Instructor Qualification/Certification process. During this period, the Government will provide specific guidance to the Contractor and arrange for appropriate access to Government spaces. Contractor personnel shall not interfere with the normal conduct of government business.

4.0 SPECIFIC REQUIREMENTS

This program shall include the tasks for which the Contractor is directly responsible for providing, supporting and maintaining, with accuracy and timeliness, in accordance with the PWS and other tasks required by the client. The tasks contained in this PWS may contain sub-tasks.

4.1 COMBAT SKILLS COURSES OF INSTRUCTION

CRG-2 TEU provides several combat skills training courses and sustainment training that support various levels of skill performance required by the TYCOM. The contractor shall provide instructors for these courses to augment military staff instructors as required. Duties to include but are not limited to the following: range safety officer, instruction, staff instructor training and qualification, course design, logistical coordination, and training schedule development. Courses typically consist of both classroom and practical instruction. Courses frequently occur concurrently.

4.1.1 COASTAL RIVERINE GROUP CAT II/CAT III SMALL ARMS AND CREW-SERVED WEAPONS QUALIFICATIONS. This high-risk course module is designed to provide individual skills training to all members of the Coastal Riverine Force in basic qualifications (CAT II level) and combat shooting (CAT III level) on both the M9/M11 service pistol, M500 shotgun, M203 Grenade Launcher, and M4 service rifle for Small Arms, and the M2 .50 cal, MK-48 and M-240 machine guns for Crew Served Weapons during each pre-deployment training cycle, in accordance with COMCORIVGRUTWOINST 3591. During four of the convenings, selected members (approx. 20 per convening) will also qualify CAT III on the MK-44 Minigun and MK-19 grenade launcher. Day and night courses of fire, including use of lasers and night vision devices for crew-served weapons, are required for qualification.

- a. Convenings: Approx. 9 per year
- b. Length: 12 Days per convening
- c. Convening Locations: Various military ranges in VA and NC (typical)
- d. Travel Days: 2 (travel to and return from range)
- e. Work Hours: 0900-TBD (average 14 hours per day) (typical)
- f. Students per class: Approx. 100
- g. Contract instructors per class: 6 (typical)

4.1.2 EXPEDITIONARY DESIGNATED MARKSMAN. This high-risk course module is designed to provide individual skills training in the usage and employment of the MK14 Enhanced Battle Rifle weapon system in the capacity of Designated Marksman.

- a. Convenings: Approx. 3 per year
- b. Length: 15 Days per convening
- c. Convening Locations: Various military ranges in VA and NC (typical)
- d. Travel Days: 2 (travel to and return from range)
- e. Work Hours: 0900-TBD (average 10 hours per day) (typical)
- f. Students per class: Approx. 12
- g. Contract instructors per class: 2 (typical)

4.1.3 EMBARKED SECURITY COMBAT SKILLS. This high-risk course module is designed to provide individual CSW skills and practical Embarked Security Team training to members of the Coastal Riverine Force

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 5 of 41	FINAL
----------------------------------	----------------------------	-----------------	-------

enrolled in CIN A-062-6200 at the basic qualifications (CAT II level) and combat shooting (CAT III level) on the M2 .50 cal and M-240 Crew Served Weapons, as well as the M203 grenade launcher. During two of the course convenings, selected members (approx. 20 per convening) may also qualify CAT III on the MK-19 grenade launcher. In addition to range qualifications, there is a two-day practical application portion of the course which takes place aboard a training vessel located within Hampton Roads.

- a. Convenings: Approx. 10 per year
- b. Length: 10 days per convening
- c. Convening Locations: Various military ranges in VA and NC (typical)
- d. Travel Days: 2 (travel to and return from range)
- e. Work Hours: 0800- TBD (average 14 hours per day) (typical)
- f. Students per class: Approx. 24 (45 students per class twice a year)
- g. Contract instructors per class: 2 (typical)

4.1.4 COASTAL SECURITY MARITIME TRAINING. This high risk training evolution is designed to provide both individual skills and boat team training to members of multiple boat crews conducting high value asset/unit (HVA/HVU) Tactics, Techniques, and Procedures (TTP) in a dynamic underway environment in harbor and near coastal environments. The training involves the firing of CSW from maneuvering craft that are in close proximity to each other and the escorted ships. Training culminates with a live fire CSW event from underway craft on an established range.

- a. Convenings: Approx. 9 per year
- b. Length: 27 Days per convening
- c. Convening Locations: Various waterways in VA and NC (typical)
- d. Travel Days: 2 (travel to and return from range)
- e. Work Hours: 1000-TBD (average 8 hours per day) (typical)
- f. Students per class: Approx. 60
- g. Contract instructors per class: 2 (typical)

4.1.5 RIVERINE TACTICS AND LIVE FIRE BATTLE DRILLS. This dynamic, high-risk training evolution is designed to provide both individual skills, Riverine Security Team, and Boat Team training to members of the Riverine Platoon within each of the two CRG-2 active duty Coastal Riverine Squadrons in combat shooting (CAT III level) on both the M9/M11 service pistol and M4 service rifle for Small Arms, and the Mk 48, M2 .50 cal, M-240, Mk 44 machine guns and Mk 19 grenade launcher for Crew Served Weapons during each pre-deployment training cycle, in accordance with COMRIVGRUTWOINST 3591.1. Training culminates in the integration of RST and boat crews in both day and night live fire interoperability (insert/extraction) battle drill exercises.

- a. Convenings: Approx. 2 per year
- b. Length: 30 Days per convening
- c. Convening Locations: FT Knox, KY
- d. Travel Days: 2 (travel to and return from range)
- e. Work Hours: 1200-TBD (average 12 hours per day) (typical)
- f. Students per class: Approx. 60
- g. Contract instructors per class: 6 (typical)

4.1.6 MK-VI PATROL BOAT TACTICAL TRAINING. This dynamic, high risk training involves advanced one and two boat tactical operations in near coastal and open-ocean patrol tactics that involve up to live fire of CSW and the MK-50 ROSAM and MK-38 Mod 2 remote operated systems, as well as the controlling of aircraft conducting strikes in support of operations. Training includes craft maneuvering TTPs. Training culminates in a long-range multi-hour (36+ hours) training mission. Training involves both day and night operations.

- a. Convenings: Approx. 2 per year
- b. Length: 25 days per convening (typical)
- c. Convening Locations: Coastal waters adjacent to the East coast of US
- d. Travel Days: 3
- e. Work Hours: 0800-TBD (average 8 hours per day) (typical)
- f. Students per class: Approx. 30

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 6 of 41	FINAL
----------------------------------	----------------------------	-----------------	-------

- g. Contract instructors per class: 2 (typical)

4.1.7 ADVANCED MILITARY OPERATIONS IN URBAN TERRAIN (AMOUT). This land based high risk course is designed to teach advanced squad tactics to members of the Riverine Security Teams in MOUT environments. Training is conducted in both day and night environments and enables RST members to conduct ground operations in neutral to opposed urban environments. Training culminates in full-scale MOUT operations against opposing forces using simunitions or similar in adapted M9s/M4s. This training complements Land Warfare training.

- a. Convenings: Approx. 2 per year
- b. Length: 5 days per convening
- c. Convening Locations: Various military MOUT ranges in VA and NC (typical)
- d. Travel Days: 2 (travel to and return from range)
- e. Work Hours: 0800-TBD (average 12 hours per day) (typical)
- f. Students per class: Approx. 15
- g. Contract instructors per class: 3 (typical)

4.1.8 LAND WARFARE TRAINING. This land based high risk course is designed to teach advanced squad tactics to members of the Riverine Security Teams operating in open terrain environments. Training is conducted both day and night and enables RST members to conduct limited ground operations and patrols in neutral to opposed environments. Training culminates in live fire events utilizing dynamic fire, maneuver, and cover positions. This training complements AMOUT.

- a. Convenings: Approx. 2 per year
- b. Length: 5 Days per convening
- c. Convening Locations: Various military land warfare ranges in VA and NC (typical)
- d. Travel Days: 2 (travel to and return from range)
- e. Work Hours: 0800-TBD (average 12 hours per day) (typical)
- f. Students per class: Approx. 15
- g. Contract instructors per class: 3 (typical)

4.1.9 TACTICAL CONVOY TRAINING. This land based high risk course is intended to teach CRS members how to plan and conduct tactical convoys in support of CRF operations world-wide. Tactics focus primarily on CENTCOM tactics but can be modified to meet any theater of operation. This is high risk training due to maneuvering mixed armored vehicles in close proximity on both on and off road courses and can include live fire using CSW from moving vehicles.

- a. Convenings: Approx. 2 per year
- b. Length: 5 Days per convening
- c. Convening Locations: Various military convoy ranges in VA and NC (typical)
- d. Travel Days: 2 (travel to and return from range)
- e. Work Hours: 0800- TBD (average 8 hours per day)(typical)
- f. Students per class: Approx. 30
- g. Contract instructors per class: 3 (typical)

4.1.10 GROUND SECURITY TACTICS. This land based module of instruction teaches individuals how to operate as a team in the operation and defense of Entry Control Points and establishment/defense of camp perimeters. Training entails exercise of established preplanned responses and various roles and duties of a ground security element, and includes the firing of both small arms and crew-served weapons blanks.

- a. Convenings: Approx. 9 per year
- b. Length: 15 Days per convening
- c. Convening Locations: JEBLCFS; FT Dix, NJ; NAS Jacksonville, FL; Cape Canaveral, FL; Newport, RI, and other sites around the eastern U.S. (typical)
- d. Travel Days: potentially 2 (travel to and return from range)
- e. Work Hours: 0800- TBD (average 8 hours per day) (typical)
- f. Students per class: 60-120, unit-dependent.
- g. Contract instructors per class: 2 (typical)

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 7 of 41	FINAL
----------------------------------	----------------------------	-----------------	-------

4.1.11 LAND NAVIGATION. This course is designed to teach the basics of land navigation to members of the Riverine Security Team in 1 to 4 man movements in increasingly complex scenarios.

- a. Convenings: Approx. 2 per year
- b. Length: 5 Days per convening
- c. Convening Locations: Various military ranges in VA and NC (typical)
- d. Travel Days: 2 (travel to and return from range)
- e. Work Hours: 0800- TBD (average 8 hours per day) (typical)
- f. Students per class: Approx. 20
- g. Contract instructors per class: 3 (typical)

4.1.12 Instructor Responsibilities and Requirements

Responsibilities include:

- Meet and maintain eligibility for high-risk training instructors, as delineated in COMCORIVGRUINST 1500.1 series and supporting references.
- Perform basic to advanced levels of classroom and practical field instruction in accordance with approved curricula, including nighttime exercises as required.
- Maintain an Instructor training binder with approved personalized course materials to be utilized during instruction.
- Perform and observe the safe operations of, including but not limited to, authorized weapons systems, small craft, tactical vehicles, assorted support equipment, and authorized technical training equipment, including laser systems and synthetic weapons trainers.
- Perform course preparations to include, but not limited to, preparation of classroom, weapons loading, weapons mounting, target placement, computer set up, practical area set up, vehicle staging, etc.
- Perform operator level weapons cleaning, maintenance and repairs of all authorized weapons systems and ranges.
- Participate in material maintenance of existing curricula following Government authorized processes.
- Obtain course qualifications in accordance with approved guidance.
- Perform general facility cleanup to include but not limited to, trash removal, sweeping, swabbing, kitchen, appliances, lounge, bathroom, TOC areas, and ranges.

Education/qualification/experience:

Education:

- Graduate of a certified Navy Instructor Training Course (NEC 9502, 9501, or 9518) or equivalent (Completion of a civilian (or commercial) formal course of instruction which has been evaluated and certified as a JIT/NITC equivalency by the Center for Professional Development (CPPD). Consideration will be additionally granted for experience as a Crew-Served Weapons Instructor, Small Arms Marksmanship Instructor, and/or Expeditionary Small Arms Marksmanship Instructor, or similar military instructor qualification.

Experience:

- Armed forces special operations (USN SEAL, or Special Warfare Combat Crewman) experience, or prior operational USN Riverines with successful combat deployment experience, USMC Small Boat Company, additionally considered.
- Graduate of: Blackwater, Mid South Shooting Institute, Gryphon or SFAUC, or MCAUC small arms weapons training. Equivalent tactical small arms weapons training schools will be considered
- One year of instructional experience in lieu of designation (as evidenced by DD-214, course certificates, etc.).
- Prior military shall have Honorable Discharge from Active Duty Military service, with favorable reenlistment code.
- Qualified Riverine, Special Operations Force (SOF) or civilian industry standard equivalent Range Safety Officer for small arms and CSW static and dynamic live-fire ranges.

Qualifications:

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 8 of 41	FINAL
----------------------------------	----------------------------	-----------------	-------

- Must meet Navy High-Risk Training requirements as outlined in OPNAVINST 1500.75 series.
- Possess valid CPR/AED certification.
- Provide proof of recent (within three years) first aid certification. Tactical Combat Casualty Care desired.
- Shall be eligible to obtain a Secret Clearance at time of award.
- Excellent oral and written communication skills.
- Possess proof of recent, within the past 3 years, of qualifications for the following weapons systems:
 - o M9 Pistol
 - o M4/M16 (or variants) Rifle
 - o M500 Shotgun

Additionally, instructors must be able to qualify on the following weapons systems as required:

- o M14 Enhanced Battle Rifle
- o M240 Machine Gun
- o M2HB .50 cal Machine Gun
- o M203 Grenade Launcher
- o Mk19 Grenade Launcher
- o Mk44 Minigun
- o Mk48 Machine Gun
- o Mk38 Mod 2 25mm Machine Gun

4.2 ADDITIONAL DUTIES

4.2.1 Training. The contractor shall assist with the analysis, design and development of Coastal Maritime and Riverine related programs, policy, tasks and functions, training staff development, curriculum and course design, instruction, training analysis, and the coordination of all logistical requirements. The contractor shall assist in the development and assessment of exercise scenarios as well as scripting and White Cell support for Command Post Exercises (CPX), Unit Level Training Readiness Assessments (ULTRA) and Final Evaluation Problems (FEP).

4.2.2 The contractor shall correlate programs, policy and training requirements with the Coastal Riverine Concept of Operations (CONOPS), CRF Required Operational Capabilities/Projected Operational Environment (ROC/POE), OPNAVINST 1500.75 series, and Navy Mission Essential Task List (NMETL) documents in support of the Expeditionary Warfare mission. The contractor will review existing Navy and joint training, and functional area operations that support expeditionary warfare in order to identify training and exercise requirements and policy, programs and equipment shortfalls.

4.2.3 The contractor shall conduct analysis, provide recommendations and develop additional training to address identified training shortfalls.

4.2.4 The contractor shall conduct analysis, advise, provide recommendations, and develop point-papers and position briefs to support CRF goals, programs and policy.

4.2.5 The contractor shall correlate equipment requirements and identify shortfalls and recommend additional equipment to address training/mission shortfalls.

4.2.6 Review and recommend changes to CRG-2 and CRS NMETLs, based on the results of mission analysis for NECC and component commands to determine the effect on training requirements.

4.2.7 The contractor shall assist the TEU in the conduct of an in-depth evaluation and validation of the training requirements needed to ensure currency of training programs for operational units, at the collective level, during the basic training phase.

4.2.8 Assist the TEU in the tailoring, revision and development of advance training programs as required, to include both classroom and field training evolutions for Riverine, Coastal and Land Warfare Operations, Small Arms and Crew Served Weapons (CSW) training and Tactical Ground Mobility training to include: design and development of advanced training courses, current Tactics, Techniques, and Procedures (TTP), Standard Operating Procedures (SOP) and challenging combat-like training scenarios as directed by customer.

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 9 of 41	FINAL
----------------------------------	----------------------------	-----------------	-------

4.3 Management Support/Project Management

4.3.1 The contractor shall develop presentations, reports, point papers, lesson topic guides, safety briefing formats, and other documents in support of the CRG-2 TEU training and exercise program.

The contractor shall participate in all meetings and conferences that affect CRG-2 TEU's training program, plans and policy. The contractor shall submit end of course reports, lessons learned, instructor's comments, and student critiques.

4.4 Technical/Staff Support

4.4.1 The contractor is required to participate in TEU curriculum development.

4.4.2 Assist the TEU staff in the detailed training evaluation and validation of all Coastal Riverine operations functional areas.

4.4.3 Assist with the development of CRS Certification Exercise Objectives.

4.4.4 Provide additional staff support as required/developed from the ongoing analysis process

4.5 Working Group Meetings

4.5.1 The contractor shall participate in working group meetings to recommend requirements for training development, assist in the coordination and development of training facilities, training areas/ranges and other project related purposes. The contractor shall submit meeting minutes/trip reports documenting the results of these meetings within five (5) working days of the completion of each pertinent event.

4.6 Progress Reports

4.6.1 The contractor shall provide Monthly Status reports no later than 5 days after the end of the month for which services were rendered (Example: the MSR for May is due no later than June 5th). Report format and contents shall be determined by the Technical Representatives and Technical Coordinator and shall include enclosures for current invoice amount and

5.0 OTHER PERFORMANCE REQUIREMENTS

5.1 SAFETY REQUIREMENTS

5.1.1 Safety in all training events shall be paramount. Contractors operating aboard training areas and military bases are required to comply with command safety instructions and standards governing these training requirements and applicable State and Federal safety regulations. The Contractor shall maintain all employee qualification and certification records as required by these instructions. The Contractor shall provide a copy of their safety plan prior to each training event to the COR prior to beginning any work. Contractor shall ensure the job site is maintained in a safe and healthful condition at all times.

5.2 CERTIFICATION

5.2.1 Prior to performance start date, the Contractor shall submit resume certifications of contractor's On-Site Manager and all instructor personnel to the COR's designated representative. If the Government questions the qualifications or competence of any person performing under the contract, the burden of proof to sustain the person as qualified as prescribed herein shall be upon the contractor.

5.3 INSTRUCTOR CERTIFICATION AND QUALIFICATION

5.3.1 All instructors shall be qualified to teach in terms of both quality of the instructional skills and technical proficiency in the course(s) assigned. All instructors will be required to complete Core Unique Instructor Training (CUIT) and Instructor Certification and Qualification Program (ICQP) requirements prior to performance start date. Individual qualification requirements will include completion of command and course indoctrination; high-risk

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 10 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

screenings; familiarization with facilities, equipment, and safety procedures; personalization of instructional materials; completion of knowledge and performance tests related to the course(s) assigned to teach; and CPR/AED/First Aid certifications. Additionally, since instructors will be working in a high-risk environment, they will be required to have passed a complete physical and psychological examination prior to beginning ICQP. The qualification process shall be timely, efficient, and non-intrusive to the Government's class schedule.

5.3.2 The Government will provide all instructional materials to the contractor and arrange for access to classrooms and other spaces.

5.3.3 At the completion of the ICQP period, the contractor will provide all Instructor training binder(s) for validation of personalized course materials to be utilized during instruction and the instructor will schedule a government evaluation for certification when the instructor has satisfactorily completed the technical and professional qualifications. The instructor(s) will be evaluated on selected critical core topic or topics by qualified government command evaluators. Certification will include government evaluation of instructional technique using COMCORIVGRUTWOINST 1500.5 (series) evaluation similar to NAVEDTRA 135 series.

5.3.4 The instructor(s) must be qualified and certified by the Government prior to assuming podium and range responsibilities.

5.3.5 The contractor shall cross-utilize instructors within their area of expertise to the maximize instructor utilization. When cross-utilized, contractor shall be qualified/certified in all-new units of instruction taught.

5.3.6 The Contractor shall ensure that all employee certifications, qualifications, requalifications, and sustainment of weapons course of fire qualifications are kept current at all times during performance of this contract. Current shall be considered within 12-months from date of completion or as outlined in OPNAVINST 3591.1 (series) and costs to maintain a current status shall be borne by the Contractor.

5.3.7 Instructors shall be familiar with all presentation and instructional procedures, curriculum, training aids, devices, and equipment operation and maintenance procedures associated with the course or course(s) they will instruct.

5.3.8 Any instructor who demonstrates a lack of familiarity with the training materials, equipment or demonstrates unsafe practices may be "de-certified" by the COR or suspended by the customer. In addition the COR/customer may decertify or suspend any contract instructor that:

- a. Receives an unsatisfactory instructor evaluation by government evaluators.
- b. Impairs training as a result of a validated student critique, COR/RSO/TSO observance.
- c. Endangers the health or safety of any person.
- d. Violates public law or Navy policies involving Fraternalization, Equal Opportunity, Sexual Assault, or instructor professional conduct guidelines.
- e. Fails to protect or properly care for Government property or equipment.
- f. Fails to follow locally approved command guidance (Standard Operating Procedures, instructions, etc.)

5.3.9 All instructors are required to requalify/certify in each course of instruction as outlined in command instructions.

5.4 CONTRACTOR PERSONNEL

5.4.1 The Contractor shall be responsible for managing and overseeing the activities of all Contractor personnel, as well as subcontractor efforts used in performance of this effort. The Contractor's management responsibilities shall include all activities necessary to ensure the accomplishment of timely and effective support, performed in accordance with the requirements contained in the PWS.

5.4.2 The Contractor shall maintain documentation for each Instructor detailing that individual's qualifications in accordance with the requirements of the task. Substitution of Instructors or the addition of new Instructors during a course shall be communicated to the Contracting Officer's Representative (COR) prior to the convening date. The COR will have the authority to review and approve the Instructor's qualifications.

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 11 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

5.4.3 Any disciplinary problem between contract employees and military staff or students such as fraternization, sexual harassment, or racial discrimination shall be immediately reported to the Contractor's Project Manager and the COR. Upon notification, the Contractor shall investigate the complaint and submit a response to the COR within 24 hours. If the investigation determines the complaint is justified, the Contractor shall provide a course of action to be taken to resolve the problem within 3 working days of the notification. The government reserves the right to accept or reject the Contractor's recommended resolution.

5.4.4 Contract Instructors shall maintain an orderly, professional atmosphere and shall have authority commensurate with that responsibility. Students whose conduct is not conducive to learning or who commits a major safety violation shall be referred to the COR.

5.4.5 Contractor personnel shall present a professional and neat appearance and be easily recognized as Contractor employees (i.e. identification badges, company shirts, etc.) at all times while on Government premises. When Contractor personnel attend meetings, answer phones, and work in other situations where their status is not obvious to third parties they must identify themselves as such to avoid creating the impression that they are government employees.

5.4.6 Contractor personnel assigned to this contract shall abide by the rules and regulations concerning the maintenance of personal standards for instructor integrity, grooming, conduct, speech, and student fraternization. The morale and motivation of students and instructional personnel shall be maintained to ensure a favorable environment for learning.

5.4.7 Contractor personnel shall wear all required personal protective equipment while conducting training in accordance with applicable Command directives, standard operating procedures and OSHA standards. Contractor personnel shall be required to work outside in forest, desert and coastal areas. Suitable protective outer garments (e.g. fleece jackets/pants, fleece hats/gloves, Gortex rain jacket/pants, Thinsulate boots, floppy sunhat) will be required to be worn by Contractor personnel during inclement periods. Contractor personnel comfort and safety from these environments is paramount. Outer garments are to be provided and replaced by Contractor.

5.4.8 Contractor personnel shall pass a physical and psychological examination as a condition of employment. DD Form 2808 must be provided for each contracted employee one week prior to the Contractor beginning the Instructor Qualification/Certification process.

5.4.9 In accordance with OPNAVINST 1500.75B, a psychological evaluation will be required for all Contractor personnel assigned under Tasks 4.1.1, 4.1.2, 4.1.3, 4.1.4, and 4.1.5 due to the high risk nature of this course and or sensitivity of the scope of work (e.g., weapons live fire, work with ECM capabilities, etc.).

- *The Medical Questionnaire* (Appendix B, OPNAVINST 1500.75B enclosure (2)) and the *Results of Medical Screening* (Appendix B, OPNAVINST 1500.75B enclosure (3)) will be required to be completed prior to reporting to CRG-2 TEU.
- Documentation shall be maintained by the Contractor, provided to the COR, and available for government review upon request.
- A copy of the documentation shall be provided to the CRG-2 TEU Medical Officer for review and will be kept on file in the CRG-2 TEU medical department.
- Contractor medical records and psychological evaluation will be physically secured and be considered "staff in confidence" information and will not be released unless authorized by the Contractor or if deemed necessary by the CRG-2 TEU Medical Officer (e.g. medical emergency, high risk certification inspection.)

5.4.10 Contractor duties require moderate physical exertion - such as long periods standing, walking over rough, uneven, or rocky surfaces - requiring bending, crouching, stooping, reaching, or similar activities in all types of weather conditions ranging from very hot (110 F summer) to very cold (30 F winter). The work requires lifting of items up to 50 lbs., such as tools, weapons and ordnance items. The work requires the wearing of body armor and helmet for periods up to 12 hours. The work may require specific, but common, physical characteristics and abilities, such as average agility and dexterity. Individuals cannot have seizure disorders, abnormal and uncorrectable near vision, be colorblind, or have substantial hearing loss (hearing aid is acceptable).

5.4.11 All Contractor personnel shall be proficient in MS Office, including MS Word, MS Excel and Power Point.

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 12 of 41	FINAL
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5.4.12 All Contractor personnel shall be capable of clearly writing and speaking in English.

5.5 PROJECT MANAGER

5.5.1 The Contractor shall provide a Project Manager to facilitate government contractor communications. The Project Manager shall be the primary technical and managerial interface between the Contractor and the Contracting Officer (CO) and the Contracting Officer's Representative (COR). The name of this person, and an alternate or alternates, who shall act for the Contractor when the manager is absent, will be designated in writing to the CO. The Project Manager or alternate will have full authority to act for the Contractor on all contract matters relating to daily operations.

5.5.2 The Project Manager or alternate must be available during normal 7:30 to 4:00 working hours, as specified herein, and to meet with government personnel within 24 hours to discuss issues.

5.5.3 The Contractor's Project Manager shall meet with the CO/COR as necessary to maintain satisfactory performance and to resolve other issues pertaining to government / Contractor procedures. At these meetings, a mutual effort will be made to resolve any and all problems identified. Written minutes of these meetings shall be prepared by the Contractor, signed by the Contractor's designated representative, and furnished to the government within two workdays of the subject meeting.

5.5.4 The Contractor's Project Manager shall ensure that all certifications and qualifications are kept current and properly maintained as required by this contract.

5.6 CONTRACT ORIENTATION BRIEFING

After award, the Contractor shall participate in contract orientation briefing with CRG-2 TEU. The intent of the briefing is to initiate the communication process between CRG-2 TEU and the Contractor by introducing key task participants and explaining their roles, reviewing communication ground rules, and assuring a common understanding of subtask requirements and objectives. The orientation briefing will be held at CRG-2 TEU or another mutually agreed upon location. Date and time will be mutually agreed upon by both parties.

5.7 SECURITY REQUIREMENTS

5.7.1 Unless otherwise indicated, personnel shall be eligible to obtain a Defense Security Service issued Secret clearance at time of award, which must be maintained during the performance of this contract.

5.7.2 Contractor shall conform to the provisions of OPNAVINST 5510.1 (series) and Department of the Navy Information and Personnel Security Program regulations. DD Form 254 will be provided at the time of award.

5.7.3 The Contractor shall comply with all Automated Information System (AIS) security requirements in accordance with OPNAV 5239.1 (Series). In addition, any ADP product (disk, tape or hard copy) prepared by the contractor for the government (whether produced on government or Contractor-owned equipment) will be the property of the government. The Contractor shall be required to adhere to command policies on the handling of all AIS materials.

5.7.4 The government will issue all Contractor employees working under this contract a government Common Access Card (CAC). This card authorizes the Contractor computer and facility access during the performance of this contract. The Contractor shall provide all required information and ensure that employees are capable of obtaining a CAC prior to start of the contract.

5.7.5 The Contractor shall adhere to all access requirements as established by the government facility to obtain access. The Contractor shall provide all required information and ensure that employees are capable of obtaining base entry prior to start of the contract.

5.7.6 The Contractor shall advise the COR of contractor personnel who become an employee or ex-employee. The Contractor shall contact the COR whenever a contracted employee resigns, is dismissed, laid-off, or if a change to his/her personnel security clearance status occurs. Additionally, the Contractor shall ensure all ex-employee security

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 13 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

access badges are returned to the appropriate military authority.

5.7.7 The Contractor shall ensure contracted personnel complete Navy e-Learning courses or training as directed by the Government regarding security.

5.8 GOVERNMENT FURNISHED EQUIPMENT

5.8.1 The Contractor shall be given access to on-site training equipment, aids, devices, classrooms, office facilities, computers, instructional media material, technical manuals, specialized publications, classified information. The government shall provide office furnishing (desks, chairs, and file cabinets) for contractor personnel located at:

- CRG-2 TEU Virginia Beach, VA

5.8.2 As required, the government will provide access to computers (NMCI and SIPRNET) and software, printers and copier equipment for administrative duties and correspondence at the above locations. The government will provide all office consumables (e.g. paper, pens, folders, ADP media) as required. The following table is a list of equipment and or support that the government will provide in support of this program and other activities related to this program.

5.8.3 The Government will provide to contracted personnel assigned at 5.8.1 location a Military e-mail account and address that shall be used for all official correspondence with and between the Government.

Resources	Remarks
Classroom Facility	Sufficient size to support training venues.
Training range	Ranges to support practical. Gov't will provide all range maintenance and repair tools and materials.
Training equipment	Gov't will provide all unique equipment (e.g. weapons, NVGs, PGI, PPE, inert training aids, MOUT facilities).
Transportation	Gov't will provide transportation during events located on military ranges and or restricted areas.
Computer access	Gov't will authorize/provide access to NIPRNET and SIPRNET accounts as required.
Office space	Gov't will provide sufficient office space for instructor and management personnel. Office space may be co-shared due to limited gov't facilities.

5.8.4 The Government will provide all necessary Personal Protective Equipment (PPE) necessary to conduct Small Arms, Crew Served Weapons (CSW) and Tactical Boat Operations training. Following is a list of specific items of PPE per person, which will be individually issued to, and custody signed for, by contractors conducting training at the TEU:

- o Front and Back ESAPI Plates: \$500.00
- o Side ESAPI Plates: \$250.00
- o Eagle Vest: \$500.00
- o Soft Armor pad front/back set: \$490.00
- o Floatation Foam front/back set: \$54.00
- o Combat Helmet: \$275.00
- o Night Vision Goggles (NVG) Helmet mount: \$454.00

The Government will make available to contractors the weapons systems they instruct on, as well as the ammunition required for the contractor to qualify and maintain weapons proficiency as Range Safety Officer, in accordance with CORIVFORINST 3591.1 series (SMALL ARMS AND CREW SERVED WEAPONS TRAINING AND QUALIFICATION), prior to instructing CRF personnel.

5.9 DISCLOSURE OF INFORMATION

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 14 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

5.9.1 Performance of this effort may require the Contractor to access and use data and information proprietary to a government agency or government contractor which is of such a nature that its dissemination or use, other than in performance of this effort, would be adverse to the interests of the government and/or others.

5.9.2 Information made available to the contractor by the government for the performance or administration of this effort shall be used only for those purposes and shall not be used in any other way without the written agreement of the Contracting Officer.

5.9.3 Contractor and/or contractor personnel shall not divulge or release data or information developed or obtained in performance of this effort, until made public by the government, except to authorized government personnel, or upon written approval of the Contracting Officer (CO). The Contractor shall not use, disclose, or reproduce proprietary data that bears a restrictive legend, other than as required in the performance of this effort. Nothing herein shall preclude the use of any data independently acquired by the Contractor without such limitations or prohibit an agreement at no cost to the government between the contractor and the data owner which provides for greater rights to the contractor.

5.9.4 The Contractor shall be responsible for safeguarding all government property provided for contractor use. At the end of normal duty hours and/or after normal duty hours, all government facilities, equipment and materials must be secured.

5.10 KEY CONTROLS

5.10.1 The Contractor shall establish and implement methods of making sure all keys and or electronic lock access codes issued to the contractor by the government are not lost or misplaced and are not used by unauthorized persons. The Contractor shall not duplicate any keys issued by the government. The Contractor shall immediately report to the COR any occurrences of lost or duplicated keys and or lost electronic access codes.

5.10.2 In the event keys, other than master keys, are lost or duplicated, the Contractor may be required, upon written direction of the COR, to re-key or replace the affected lock or locks at no cost to the government. If a master key is lost or duplicated, the contractor must replace all locks and keys for that system.

5.10.3 The Contractor must prohibit the use of keys issued by the government by any persons other than the contractor's personnel. Opening of locked areas by contractor personnel to permit entrance of persons other than contractor personnel or assigned military personnel engaged in performance of work requirements is prohibited.

5.11 MEDICAL CARE REQUIREMENT

Routine medical services for contractor personnel are the responsibility of the Contractor. However, wherever Government facilities are available, the Government may provide, on an emergency basis, medical services for job related injuries where there is loss or threat of loss of life, limb, or eyesight while an employee is performing under this contract. The Contractor shall reimburse the Government for any medical services provided, to include base contracted "life flight" services.

5.12 CONTRACTOR INTERFACES

The Contractor and/or his subcontractors may be required as part of the performance of this effort to work with other Contractors working for the government. Such other contractors shall not direct this contractor and/or their subcontractors in any manner. Also, this Contractor and/or their subcontractors shall not direct the work of other Contractors in any manner.

5.13 HOURS OF WORK

5.13.1 Normal working hours are 7:30 AM to 4:00 PM, Monday through Friday, with the exception of Federal government holidays, and include an allowance for a 30 minute lunch period. However, there may be circumstances where work hours may be adjusted to meet mission critical requirements.

5.13.2 Instruction of field courses (shooting courses for example) are circumstances where the normal working hours

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 15 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

of 7:30 AM to 4:00 PM may not apply.

5.13.3 Typically, the instruction for these courses incur 8 to 12 hours of hands on training, and additional time for transit. The Project Manager and the COR will mutually agree on deviations to the schedule.

5.13.4 Curriculum review or development, equipment maintenance and other tasks require one day per week on average to complete.

5.14 GOVERNMENT HOLIDAYS

5.14.1 The following government holidays are typically observed by government personnel: New Year's Day, Martin Luther King's Birthday, Presidential Inauguration Day (metropolitan DC area only), President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day, and any other day designated by Federal Statute, Executive Order, and/or Presidential Proclamation.

5.14.2 Training may be conducted during government holidays.

5.15 UNAUTHORIZED WORK

Only a duly appointed Contracting Officer, and no other government personnel, is authorized to change the specifications, terms, and conditions under this effort.

6.0 PLACE(S) OF PERFORMANCE

Places of performance are identified in the tasks detailed in section 4.

7.0 PERIOD OF PERFORMANCE

The period of performance for this PWS is the date of award for 12 months, and will include four (4) one-year (12 months) option periods.

8.0 TRAVEL

8.1 The Contractor may be required to travel to locations beyond a 50 mile radius of CRG-2 TEU Command office, as identified within this PWS. The Government shall approve all travel. Travel will be conducted and invoiced in accordance with the Joint Travel Regulations (JTR). The Government provided amounts for estimated travel (not to exceed) for the base year and options are addressed in section L of the solicitation.

8.2 The Contractor shall provide transportation from CRG-2 TEU to all training areas for their employees.

9.0 DELIVERABLES/DELIVERABLE SCHEDULE

In fulfillment of this effort, the Contractor shall provide the following deliverables. All deliverables shall be submitted to the COTR, unless otherwise agreed upon, in an accurate and timely manner.

9.1 MONTHLY STATUS REPORT

The Contractor shall document the efforts performed in the completion of each task in a detailed Monthly Status Report, due on or before the 15th of each month. The report format may be at the Contractor's discretion, but the report may be modified at the COR's request. At a minimum, the monthly status report shall include:

- Progress for the Period: The Contractor shall provide a summary of work, and activities, accomplished during the reporting period.
- Activities Planned: The contractor shall provide a brief summary of planned activities to occur in the next reporting period.
- Problems Encountered: The Contractor shall provide a brief summary of any problems, issues or delays identified/encountered and recommendations as to their resolution, or any corrective action that was taken to correct identified problems.

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 16 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

- Curriculum Revisions: The Contractor shall provide recommended changes to the training curriculum, a brief explanation as to why revisions are recommended, and the impact of such revisions.
- Travel Report: The Contractor shall provide a brief summary addressing all travel occurred during the reporting period, the outcome of said travel and the costs incurred. If more than one travel event occurred during the reporting period, the report shall address each event separately.

9.2 FINAL REPORT

The Contractor shall provide a final report, to the COR, within 2 calendar weeks from the conclusion of each contract period of performance. The report shall summarize all monthly reports addressing: objectives achieved significant issues, problems and recommendations to improve the process in the future.

9.3 OTHER DELIVERABLES

Presentations, reports, point papers, lesson topic guides, safety briefing formats, lessons learned, instructor's comments, student critique analysis and other documents in support of the CRG-2 TEU training and exercise program as required.

9.4 DELIVERABLE TABLE

Reference	Milestone/Deliverable	Responsibility	Date
5.6	Orientation Briefing Schedule	Government/Contractor	Contract Award (CA)+ 1 month
9.1	Monthly Status Report	Contractor	15th of each month
9.2	Final Report	Contractor	Within 2 weeks of each contract period of performance

9.5 INSPECTION AND ACCEPTANCE CRITERIA

Final inspection and acceptance of all work performed, reports and other deliverables will be performed at the place of delivery by the COR, and in accordance with the Quality Assurance Surveillance Plan (QASP).

10.0 QUALITY ASSURANCE

The COR will review, for completeness, preliminary or draft documentation that the Contractor submits, and may return it to the Contractor for correction. Absence of any comments by the COR will not relieve the Contractor of the responsibility for complying with the requirements of this work statement. Final approval and acceptance of documentation required herein shall be by letter of approval and acceptance by COR. The Contractor shall not construe any letter of acknowledgment of receipt material as a waiver of review, or as an acknowledgment that the material is in conformance with this work statement. Any approval given during preparation of the documentation, or approval for shipment shall not guarantee the final acceptance of the completed documentation.

11.0 ENTERPRISE CONTRACTOR MANPOWER REPORTING APPLICATION (ECMRA)

The contractor shall report vendor labor hours (including sub-contractor labor hours) required for performance of services provided under this contract via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) S, Utilities ONLY;
- (5) V, Freight and Shipping ONLY.

The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk,

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 17 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

linked at <https://doncmra.nmci.navy.mil>.

12.0 CONTRACTOR ACCESS TO FEDERALLY CONTROLLED FACILITIES AND/OR UNCLASSIFIED SENSITIVE INFORMATION OR UNCLASSIFIED IT SYSTEMS

Homeland Security Presidential Directive (HSPD)-12, requires government agencies to develop and implement Federal security standards for Federal employees and contractors. The Deputy Secretary of Defense Directive-Type Memorandum (DTM) 08-006 – “DoD Implementation of Homeland Security Presidential Directive – 12 (HSPD-12)” dated November 26, 2008 (or its subsequent DoD instruction) directs implementation of HSPD-12. This clause is in accordance with HSPD-12 and its implementing directives. This clause applies to contractor employees requiring physical access to any area of a federally controlled base, facility or activity and/or requiring access to a DoD computer/network, to perform certain unclassified both non-sensitive and sensitive duties. It is the responsibility of the command/facility where the work is performed to ensure compliance.

The requirement to control access to sensitive information applies to all US government IT systems and/or areas where unclassified but sensitive information may be discussed, displayed or maintained. DON policy prescribes that all unclassified data that has not been approved for public release and is stored on mobile computing devices must be treated as sensitive data and encrypted using commercially available encryption technology. Whenever granted access to sensitive information, contractor employees shall follow applicable DoD/DoN instructions, regulations, policies and procedures when reviewing, processing, producing, protecting, destroying and/or storing that information. Operational Security (OPSEC) procedures and practices must be implemented by both the contractor and contract employee to protect the product, information, services, operations and missions related to the contract. The contractor shall designate an employee to serve as the Contractor’s Security Representative. Within three work days after contract award, the contractor shall provide to the Navy Command’s Security Manager and the Contracting Officer, in writing, the name, title, address and phone number for the Contractor’s Security Representative. The Contractor’s Security Representative shall be the primary point of contact on any security matter. The Contractor’s Security Representative shall not be replaced or removed without prior notice to the Contracting Officer.

12.1 Non-Sensitive Positions

Contractor employee whose work is unclassified and non-sensitive (e.g., performing certain duties such as lawn maintenance, contractor services, etc. ...) and who require physical access to publicly accessible areas to perform those duties shall meet the following minimum requirements:

Must be either a US citizen or a US permanent resident with a minimum of 3 years legal residency in the US (as required by The Deputy Secretary of Defense DTM 08-006 or its subsequent DoD instruction) and must have a favorably completed National Agency Check with Written Inquiries (NACI) including a Federal Bureau of Investigation (FBI) fingerprint check prior to installation access.

To be considered for a favorable trustworthiness determination, the Contractor’s Security Representative must submit for all employees each of the following:

- * SF-85 Questionnaire for Non-Sensitive Positions
- * Two FD-258 Applicant Fingerprint Cards
- * Original Signed Release Statements

The contractor shall ensure each individual employee has a current favorably completed NACI.

The Contractor’s Security Representative shall be responsible for initiating reinvestigations as required. Failure to provide the required documentation at least 30 days prior to the individual’s start date shall result in delaying the individual’s start date.

12.2 Sensitive Positions

Contractor employee whose duties require accessing a DoD unclassified computer/network, working with sensitive unclassified information (either at a Government or contractor facility), or physical access to a DoD facility must be a US citizen and possess a favorable trustworthiness determination prior to installation access. To obtain a favorable trustworthiness determination, each contractor employee must have a favorably completed National Agency Check with Local Credit Checks (NACLCC) which consists of a NACI including a FBI fingerprint check plus credit and law enforcement checks. Each contractor employee applying for a trustworthiness determination is required to complete:

- * SF-85P Questionnaire for Public Trust Positions
- * Two FD-258 Applicant Fingerprint Cards
- * Original Signed Release Statements

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 18 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date. To maintain continuing authorization for an employee to access a DoD unclassified computer/network, and/or have access to sensitive unclassified information, the contractor shall ensure that the individual employee has a current requisite background investigation. The Contractor's Security Representative shall be responsible for initiating reinvestigations as required and ensuring that background investigations remain current (not older than 10 years) throughout the contract performance period.

12.3 IT Systems Access

When access to IT systems is required for performance of the contractor employee's duties, such employees shall in-process with the Navy Command's Security Manager and Information Assurance Manager upon arrival to the Navy command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The SAAR-N shall be forwarded to the Navy Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date. When required to maintain access to required IT systems or networks, the contractor shall ensure that all employees requiring access complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

12.4 Security Approval Process

The Contractor's Security Representative shall ensure that each individual employee pending assignment shall accurately complete the required forms for submission to the Navy Command's Security Manager. The Contractor's Security Representative shall screen the investigative questionnaires for completeness and accuracy and for potential suitability/security issues prior to submitting the request to the Navy Command's Security Manager. Forms and fingerprint cards may be obtained from the Navy Command's Security Manager. These required items, shall be forwarded to the Navy Command's Security Manager for processing at least 30 days prior to the individual employee's anticipated date for reporting for duty. The Navy Command's Security Manager will review the submitted documentation for completeness prior to submitting it to the Office of Personnel Management (OPM). Suitability/security issues identified by the Navy Command's Security Manager may render the contract employee ineligible for the assignment. A favorable review of the questionnaire and advance fingerprint results are required as an interim measure prior to the contract employee start date. An unfavorable determination made by the Navy Command's Security Manager is final and such a determination does not relieve the contractor from meeting any contractual obligation under the contract.

If contractor employees already possess a current favorably adjudicated investigation, the Navy Command's Security Manager will use the Visit Authorization Request (VAR) via the Joint Personnel Adjudication System (JPAS). The contractor shall include the IT Position Category per SECNAV M-5510.30 for each employee designated on a VAR. The VAR requires annual renewal for the duration of the employee's performance under the contract. The Navy Command's Security Manager will forward the required forms to OPM for processing. Once the investigation is complete, the results will be forwarded by OPM to the DON Central Adjudication Facility (CAF) for a position of trust determination. When a favorable determination is not made, contractor employees shall not be permitted to work on this contract effort and if already working on the contract shall be removed immediately. The potential consequences of any requirements under this clause including denial of access for a proposed contractor employee who fails to obtain a favorable trustworthiness determination in no way relieves the contractor from the requirement to execute performance under the contract within the timeframes specified in the contract. Contractors shall plan ahead in processing their employees and subcontractor employees for working in non-sensitive positions, with sensitive information, and/or on Government IT systems. The contractor shall insert this clause in all subcontracts when the subcontractor is permitted to have physical access to a federally controlled facility and/or access to a federally-controlled information system/network and/or access to government information.

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 19 of 41	FINAL
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SECTION D PACKAGING AND MARKING

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

SECTION E INSPECTION AND ACCEPTANCE

*Supplies/services will be inspected/accepted at the Government sites by the designated Government official(s).

QUALITY ASSURANCE SURVEILLANCE PLAN (QASP)

Purpose: To ensure that the Government has an effective and systematic method of surveillance for the services in the PWS. The QASP will be used primarily as a tool to verify that the contractor is performing all services required by the PWS in a timely, accurate and complete fashion.

1. Critical performance processes and requirements. Critical to the performance of training curriculum design and development, logistic coordination support and advanced unit level instruction is the timely, accurate and thorough completion of all contract/task order requirements.
2. Performance Standards
 - a. Schedule - The due dates for deliverables and the actual accomplishment of the schedule will be assessed against original due dates and milestones established for the contract or task order(s).
 - b. Deliverables - The deliverables required to be submitted will be assessed against the specifications for the deliverables detailed in the contract/task order(s) and the Quality Control Plan (QCP), if required by the contract, for the required content, quality, timeliness, and accuracy.
 - c. Past Performance - In addition to any schedule, deliverables, and cost aspects of performance discussed above, pursuant to FAR 42.15, the Government will assess the contractor's record of conforming to contract requirements and to standards of good workmanship, the contractor's adherence to contract schedules including the administrative aspects of performance, the contractor's history of reasonable and cooperative behavior and commitment to customer satisfaction, and the contractor's business-like concern for the interest of the customer.
3. Surveillance methods: The primary methods of surveillance used to monitor performance of this contract will include, but not be limited to, random or planned sampling, periodic or inspection, and validated customer complaints.
4. Performance Measurement: Performance will be measured in accordance with the following table/matrix:

Performance Element	Performance Requirement	Surveillance Method	Frequency	Acceptable Quality Level
Progress Reports	Reports must contain all information stated in the PWS with no rejected reports due to major discrepancies and within timeframe defined in the PWS.	Inspection by the COR	Monthly	>95% of reports submitted on time and without rework required.
Contract Deliverables	Contract deliverables furnished as prescribed in the PWS	Inspection by the COR	100% inspection of all contract deliverables.	>95% of deliverables submitted on time and without rework required.

Performance Element	Performance Requirement	Surveillance Method	Frequency	Acceptable Quality Level
4.1	Exercise Scenarios	Inspection by the COR	2 weeks prior to exercise	>95% of deliverables submitted on time and without rework required.
4.2	End of Course After Action reports	Inspection by the COR	Within 5 days of completion of training event	>95% of deliverables submitted on time and without rework required.
4.3	Provide Lesson Topics Guides	Inspection by the COR	No later than 5 days prior to the start of a training event.	>95% of deliverables submitted on time and without rework required
4.4	Monthly Status Report	Inspection by the COR	No later than the 5 th day of each month for work performed in the preceding month	>95% of deliverables submitted timely and without rework required
4.5	Travel/Trip Report	Inspection by the COR	Within 5 Days from return of travel.	>95% of deliverables submitted timely and without rework required
4.6	Final Report	Inspection by the COR	Within 2 weeks of the expiration of the contract period	>95% of deliverables submitted timely and without rework required
Overall Contract Performance	Overall contract performance of sufficient quality to earn a Satisfactory (or higher) rating in the COR's annual report on Contractor	Assessment by the COR	Annual	All performance elements rated Satisfactory (or higher)

Performance Element	Performance Requirement	Surveillance Method	Frequency	Acceptable Quality Level
	Performance			
Invoicing	Monthly invoices per contract procedures are timely and accurate.	Review & acceptance of the invoice	Monthly	100% accuracy

If performance is within acceptable levels, it will be considered to be satisfactory. If not, overall performance may be considered unsatisfactory.

Incentives/Disincentives:

The COR will process an annual report on Contractor Performance (CPARS or other annual report) at the end of the performance period. The contractor's failure to achieve satisfactory performance under the contract/task order, reflected in the COR's annual report, may result in termination of the contract/task order and may also result in the loss of future Government contracts/task orders. The contractor's failure to achieve satisfactory performance under the contract may result in the non-exercise of available options.

For each item that does not meet acceptable levels, the Government may issue a Contract Discrepancy Report (CDR). CDRs will be forwarded to the Contracting Officer with a copy sent to the contractor. The contractor must reply in writing within 5 days of receipt identifying how future occurrences of the problem will be prevented. Based upon the contractor's past performance and plan to solve the problem, the Contracting Officer will determine if any further action will be taken.

In accordance with the inspection of services provisions of the contract, the contractor will be incentivized to provide quality products in a timely manner since the Government can require the Contractor, at no additional cost, to replace or correct work that fails to meet contract requirements.

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 23 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

8001	5/16/2016 - 5/15/2017
9002	5/16/2016 - 5/15/2017

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

8001	5/16/2016 - 5/15/2017
9002	5/16/2016 - 5/15/2017

The periods of performance for the following Option Items are as follows:

8101	5/16/2017 - 5/15/2018
8201	5/16/2018 - 5/15/2019
8301	5/16/2019 - 5/15/2020
8401	5/16/2020 - 5/15/2021
9102	5/16/2017 - 5/15/2018
9202	5/16/2018 - 5/15/2019
9302	5/16/2019 - 5/15/2020
9402	5/16/2020 - 5/15/2021

Services to be mainly performed hereunder will be provided at Joint Expeditionary Base Little Creek Fort Story, Virginia Beach, VA. Some of field exercises/training and weapons/convoy training will be conducted typically at various military ranges in Virginia and North Carolina and in the waters of the Chesapeake Bay and surrounding littorals.

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 24 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

SECTION G CONTRACT ADMINISTRATION DATA

CONTRACT ADMINISTRATION APPOINTMENTS AND DUTIES

In order to expedite administration of this contract/order, the following delineation of duties is provided including the names, addresses and phone numbers for each individual or office as specified. The individual/position designated as having responsibility should be contacted for any questions, clarifications or information regarding the functions assigned.

1. PROCURING CONTRACTING OFFICER (PCO) is responsible for:

- a. All pre-award information, questions, or data;
- b. Freedom of Information inquiries;
- c. Change/question/information regarding the scope, terms or conditions of the basic contract document; and/or
- d. Arranging the post award conference (See FAR 42.503).

Name: [REDACTED]

Address: 1968 Gilbert Street, Bldg. W-143, Norfolk, VA 23511-3392

Phone: 757-443-2066

2. CONTRACT ADMINISTRATION OFFICE (CAO) is responsible for matters specified in FAR 42.302 and DFARS 242.302 except in those areas otherwise designated herein.

Name: [REDACTED]

Address: 1968 Gilbert Street, Bldg. W-143, Norfolk, VA 23511-3392

Phone: 757-443-1439

3. DEFENSE CONTRACT AUDIT AGENCY (DCAA) is responsible for audit verification/provisional approval of invoices and final audit of the contract prior to final payment to the contractor.

Name: -----

Address: -----

Phone: -----

4. PAYING OFFICE is responsible for payment of proper invoices after acceptance is documented.

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 25 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

Name: [REDACTED]

Email Address: [REDACTED]

Phone: 757-492-8791

5. CONTRACTING OFFICERS REPRESENTATIVE (COR) is responsible for:

- a. Liaison with personnel at the Government installation and the contractor personnel on site;
- b. Technical advice/recommendations/clarification on the statement of work;
- c. The statement of work for delivery/task orders placed under this contract.
- d. An independent government estimate of the effort described in the definitized statement of work;
- e. Quality assurance of services performed and acceptance of the services or deliverables;
- f. Government furnished property;
- g. Security requirements on Government installation;
- h. Providing the PCO or his designated Ordering Officer with appropriate funds for issuance of the Delivery/Task order; and/or
- i. Certification of invoice for payment.

NOTE: When, in the opinion of the Contractor, the COR requests effort outside the existing scope of the contract (or delivery/task order), the Contractor shall promptly notify the Contracting Officer (or Ordering Officer) in writing. No action shall be taken by the contractor under such direction until the Contracting Officer has issued a modification to the contract or, in the case of a delivery/task order, until the Ordering Officer has issued a modification of the delivery/task order; or until the issue has otherwise been resolved. **THE COR IS NOT AN ADMINISTRATIVE CONTRACTING OFFICER AND DOES NOT HAVE THE AUTHORITY TO DIRECT THE ACCOMPLISHMENT OF EFFORT WHICH IS BEYOND THE SCOPE OF THE STATEMENT OF WORK IN THE CONTRACT OR DELIVERY/TASK ORDER.**

COR Name: [REDACTED]

Address:

Coastal Riverine Group TWO (CRG-2)
JEBLC Bldg. 1265
2465 Guadalcanal Road
Virginia Beach, VA 23459-2843

Phone: 757-492-8992

In the event that the COR named above is absent due to leave, illness, or official business, all responsibilities and functions assigned to the COR will be the responsibility of the alternate COR listed below:

ACOR Name: -----

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 26 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

Address: -----

Phone: -----

6. TECHNICAL ASSISTANT, if assigned by the requiring activity, is responsible for providing technical assistance and support to the COR in contract administration by:

- a. Identifying contractor deficiencies to the COR;
- b. Reviewing contract/delivery/task order deliverables and recommending acceptance/rejection of deliverables;
- c. Identifying contractor noncompliance of reporting requirements;
- d. Evaluating contractor proposals for specific contracts/orders and identifying areas of concern affecting negotiations;
- e. Reviewing contractor reports providing recommendations for acceptance/rejection;
- f. Reviewing invoices for appropriateness of costs and providing recommendations to facilitate certification of the invoice;
- g. Providing COR with timely input regarding the SOW, technical direction to the contractor and recommending corrective actions; and
- h. Providing written reports to the COR as required concerning trips, meetings or conversations with the contractor.

Name: -----

Address: -----

Phone: -----

Authorized Changes Only By The Contracting Officer (Jan 1992)

(a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the Contractor's facilities or in any other manner communicate with Contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.

(b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely with the Contracting Officer. In the event the Contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 27 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

Name: [REDACTED]

Address: 1968 Gilbert Street, Bldg. W-143, Norfolk, VA 23511-3392

Phone: 757-443-2066

Accounting Data

SLINID	PR Number	Amount
8001	N4027316RC004AD	[REDACTED]
LLA :		
AA 1761804 60CC 251 4582A W 060951 2D C004AD		
Standard Number: N4027316RC004AD		
COST CODE: 40273637MNAQ		
9002	N4027316RC004AD	[REDACTED]
LLA :		
AA 1761804 60CC 251 4582A W 060951 2D C004AD		
Standard Number: N4027316RC004AD		
COST CODE: 40273637MNAQ		

BASE Funding 1007238.64
Cumulative Funding 1007238.64

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 28 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

SECTION H SPECIAL CONTRACT REQUIREMENTS

Not Applicable.

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 29 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

SECTION I CONTRACT CLAUSES

CLAUSES INCORPORATED BY REFERENCE

52.204-2	Security Requirements	AUG 1996
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.217-5	Evaluation Of Options	JUL 1990
52.219-18	Notification Of Competition Limited To Eligible 8 (A) Concerns	JUN 2003
52.222-17	Nondisplacement of Qualified Workers	MAY 2014
52.222-41	Service Contract Labor Standards	MAY 2014
52.222-42	Statement Of Equivalent Rates For Federal Hires	MAY 2014
52.222-43	Fair Labor Standards Act And Service Contract Labor Standards - Price Adjustment (Multiple Year And Option Contracts)	MAY 2014
52.222-55	Minimum Wages Under Executive Order 13658	DEC 2015
52.245-1	Government Property	APR 2012
52.245-9	Use And Charges	APR 2012
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.203-7997 (Dev)	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements (Deviation 2016-O0003)	OCT 2015
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7005	Oral Attestation of Security Responsibilities	NOV 2001
252.204-7009	Limitations on the Use or Disclosure of Third-Party Contractor Reported Cyber Incident Information	DEC 2015
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting.	DEC 2015
252.204-7015	Disclosure of Information to Litigation Support Contractors	FEB 2014
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	OCT 2015
252.211-7007	Reporting of Government-Furnished Property	AUG 2012
252.219-7010	Alternate A	JUN 1998
252.222-7007	Representation Regarding Combating Trafficking in Persons	JAN 2015
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	SEP 2014
252.225-7048	Export-Controlled Items	JUN 2013
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.244-7000	Subcontracts for Commercial Items	JUN 2013
252.245-7001	Tagging, Labeling, and Marking of Government-Furnished Property	APR 2012
252.245-7002	Reporting Loss of Government Property	APR 2012
252.245-7003	Contractor Property Management System Administration	APR 2012
252.245-7004	Reporting, Reutilization, and Disposal	MAR 2015

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 30 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

CLAUSES INCORPORATED BY FULL TEXT

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within fourteen (14) days of contract expiration.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within seven (7) days of expiration; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least fourteen (14) days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed sixty (60) months.

(End of clause)

52.222-41 WAGE DETERMINATION:

WD 15-4341 (Rev.-2) was first posted on www.wdol.gov on 01/05/2016

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR

THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION

By direction of the Secretary of Labor | WAGE AND HOUR DIVISION

| WASHINGTON D.C. 20210

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CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 31 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

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| Wage Determination No.: 2015-4341

Daniel W. Simms Division of | Revision No.: 2

Director Wage Determinations | Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

States: North Carolina, Virginia

Area: North Carolina County of Currituck

Virginia Counties of Chesapeake, Gloucester, Hampton, Isle of Wight, James City, Mathews, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Surry, Virginia Beach, Williamsburg, York

***End

WD 15-4390 (Rev.-2) was first posted on www.wdol.gov on 01/05/2016

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR

THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION

By direction of the Secretary of Labor | WAGE AND HOUR DIVISION

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 32 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

| WASHINGTON D.C. 20210

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| Wage Determination No.: 2015-4390

Daniel W. Simms Division of | Revision No.: 2

Director Wage Determinations | Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

State: North Carolina

Area: North Carolina County of Onslow

***End

WD 15-4696 (Rev.-2) was first posted on www.wdol.gov on 04/05/2016

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR

THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION

By direction of the Secretary of Labor | WAGE AND HOUR DIVISION

| WASHINGTON D.C. 20210

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 33 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

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| Wage Determination No.: 2015-4696

Daniel W. Simms Division of Revision No.: 2
Director Wage Determinations | Date Of Revision: 03/25/2016

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

State: Kentucky

Area: Kentucky Counties of Casey, Green, Knox, Laurel, Marion, McCreary, Pulaski, Taylor, Wayne, Whitley

***End

WD 05-2450 (Rev.-18) was first posted on www.wdol.gov on 01/05/2016

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor | WAGE AND HOUR DIVISION
| WASHINGTON D.C. 20210

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 34 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

|
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| Wage Determination No.: 2005-2450

Daniel W. Simms Division of Revision No.: 18
Director Wage Determinations | Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

States: New Jersey, Pennsylvania

Area: New Jersey Counties of Burlington, Camden, Gloucester
Pennsylvania Counties of Bucks, Chester, Delaware, Lehigh, Montgomery,
Northampton, Philadelphia

***End

WD 15-2116 (Rev.-1) was first posted on www.wdol.gov on 03/15/2016

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor | WAGE AND HOUR DIVISION

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 35 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

| WASHINGTON D.C. 20210

|

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| Wage Determination No.: 2015-2116

Daniel W. Simms Division of | Revision No.: 1

Director Wage Determinations | Date Of Revision: 03/04/2016

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

States: Florida, Georgia

Area: Florida Counties of Baker, Clay, Columbia, Duval, Hamilton, Lafayette,

Madison, Nassau, Putnam, Saint Johns, Suwannee, Taylor

Georgia Counties of Camden, Charlton, Pierce

***End

WD 05-2118 (Rev.-21) was first posted on www.wdol.gov on 01/05/2016

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR

THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 36 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

By direction of the Secretary of Labor | WAGE AND HOUR DIVISION

| WASHINGTON D.C. 20210

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| Wage Determination No.: 2005-2118

Daniel W. Simms Division of | Revision No.: 21

Director Wage Determinations | Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

State: Florida

Area: Florida Counties of Brevard, Indian River

***End

WD 05-2468 (Rev.-18) was first posted on www.wdol.gov on 01/05/2016

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR

THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION

By direction of the Secretary of Labor | WAGE AND HOUR DIVISION

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 37 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

| WASHINGTON D.C. 20210

|

|

|

| Wage Determination No.: 2005-2468

Daniel W. Simms Division of | Revision No.: 18

Director Wage Determinations | Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

This wage determination applies to the entire state of RHODE ISLAND Excluding the cities and towns in PROVIDENCE county listed below:

PROVIDENCE County: Burrillville, Central Falls, Cumberland, Lincoln, North Smithfield, Pawtucket, Smithfield, and Woonsocket

***End

52.222-42 Statement Of Equivalent Rates For Federal Hires MAY 2014

(a) The statement required under the clause at [52.222-42](#), Statement of Equivalent Rates for Federal Hires, (see [22.1006\(b\)](#)) shall set forth those wage rates and fringe benefits that would be paid by the contracting activity to the various classes of service employees expected to be utilized under the contract if 5 U.S.C. 5332 (General Schedule -- white collar) and/or 5 U.S.C. 5341 (Wage Board -- blue collar) were applicable.

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 38 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

(b) Procedures for computation of these rates are as follows:

(1) Wages paid blue collar employees shall be the basic hourly rate for each class. The rate shall be Wage Board pay schedule step two for nonsupervisory service employees and step three for supervisory service employees.

(2) Wages paid white collar employees shall be an hourly rate for each class. The rate shall be obtained by dividing the general pay schedule step one biweekly rate by 80.

(3) Local civilian personnel offices can assist in determining and providing grade and salary data.

This Statement is for Information Only and it is not a Wage Determination:

- Project Manager II - GS-13
- Subject Matter Expert I - GS-9
- Subject Matter Expert II - GS-11
- Subject Matter Expert III - GS-13

(End of clause)

52.245-2 GOVERNMENT PROPERTY INSTALLATION OPERATION SERVICES (APR 2012)

(a) This Government Property listed in paragraph (e) of this clause is furnished to the Contractor in an "as-is, where is" condition. The Government makes no warranty regarding the suitability for use of the Government property specified in this contract. The Contractor shall be afforded the opportunity to inspect the Government property as specified in the solicitation.

(b) The Government bears no responsibility for repair or replacement of any lost Government property. If any or all of the Government property is lost or becomes no longer usable, the Contractor shall be responsible for replacement of the property at Contractor expense. The Contractor shall have title to all replacement property and shall continue to be responsible for contract performance.

(c) Unless the Contracting Officer determines otherwise, the Government abandons all rights and title to unserviceable and scrap property resulting from contract performance. Upon notification to the Contracting Officer, the Contractor shall remove such property from the Government premises and dispose of it at Contractor expense.

(d) Except as provided in this clause, Government property furnished under this contract shall be governed by the Government Property clause of this contract.

(e) Government property provided under this clause:

(End of clause)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause—

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 39 of 41	FINAL
----------------------------------	----------------------------	------------------	-------

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

2-IN-1_____

(Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor’s business systems, an “Invoice” (stand-alone) and “Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

V4365A / COASTAL RIVERINE GROUP TWO_____

(Contracting Officer: Insert inspection and acceptance locations or “Not applicable.”)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 40 of 41	FINAL
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Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0338
Issue By DoDAAC	N00189
Admin DoDAAC	S2404A
Inspect By DoDAAC	V4365A
Ship To Code	V4365A
Ship From Code	N/A
Mark For Code	N/A
Service Approver (DoDAAC)	V4365A
Service Acceptor (DoDAAC)	V4365A
Accept at Other DoDAAC	N/A
LPO DoDAAC	V4365A
DCAA Auditor DoDAAC	N/A
Other DoDAAC(s)	N/A

(*Contracting Officer: Insert applicable DoDAAC information or "See schedule" if multiple ship to/acceptance locations apply, or "Not applicable.")

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the e-mail address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

NAME	EMAIL	PHONE
Acceptor: LS2 RUAN, VICTOR	victor.ruan@navy.mil	757-492-8993
Certifier: LS1 BEATON, SAFRAN	safran.beaton@navy.mil	757-492-8994

(Contracting Officer: Insert applicable email addresses or "Not applicable.")

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

_Jerome Stewart, Ph: 757-492-8791, Email: jerome.stewart1@navy.mil_____

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

CONTRACT NO. N00178-14-D-7777	DELIVERY ORDER NO. FK03	PAGE 41 of 41	FINAL
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SECTION J LIST OF ATTACHMENTS

Attachment 1 - Contract Administration Plan